

Student Name:

For School Year 2009-2010, I understand and will follow these policies:

1. Every week a \$40.00 parent fee will be paid in full for the afternoon session. I am responsible for this fee whether my child is present every day that week or not.
2. If I fall one week behind a notice will be sent. If I fall two weeks behind my child will be picked up at the end of the VPK day and will not be allowed to stay for the afternoon session.
3. If I fail to pick up my child, he/she may be withdrawn from the VPK program due to non-payment.
4. Payment of parent fees can be check, money order, or cash. Pay the school directly. I will not send parent fees with my child. If I cannot pay in person, I will mail the check or money order to the school. Receipts will be issued once the payment has been processed.
5. Transportation is not a guarantee. Bus services may be discontinued and it will become my responsibility to provide transportation.
6. Children can be transferred from one classroom to another throughout the year in order to maintain a specific ratio.
7. I understand that I am responsible for any breakfast and lunch charges until my application for free/reduced lunch is processed. Application does not guarantee that I will receive either a free or reduced price.
8. I understand that paperwork will be required by me throughout the year. Every month, I will verify and sign the attendance form of my child. Paperwork has a deadline and I will complete it and return to my child's teacher the next day. Failure to do so may interrupt services. All paperwork must be filled out using my child's legal name and not their nickname.
9. Newsletters and general information will be available on the Levy County website. Go to www.levy.k12.fl.us and click on Instructional Programs. A choice will be Voluntary Pre-Kindergarten. At this site will be individual classroom newsletters, a district-wide newsletter and copies of the fee schedule, this contract amongst other notes.

I agree to all policies above:

Printed Name

Date

Signature