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VPK Attendance Policy
School Year 2009-2010

Your child is enrolled in the Voluntary Pre-K (VPK) program for 540 hours during the School Year 2009-2010. It is expected that your child meets the VPK Education Standards at the completion of the program. In order for your child to have an optimal learning experience, attendance is crucial and required.

- Children are expected to arrive at school each day no later than 8:05 a.m. and remain in the program for the full three (3) hours each day.
- It is the responsibility of the parent/guardian to provide a written statement in the event of your child's absence. Include the following in the statement:
 - Date the note
 - Full name of the student
 - Date/s absent
 - Reason for the absence
 - Signature of parent/guardian
- Excused absences will be allowed for the following:
 - Illness of student (more than 7 days requires a doctor's note)
 - Major illness in the family
 - Medical appointments (include note from doctor)
 - Death in family (include funeral notice)
 - Religious holiday (include a statement from the pastor)
- Parents/guardians are required by Florida Statute FS1002.7(6)(b) to verify their child's attendance each month by signing the Student Attendance Certificate (long form) which will be sent home at the end of each month.

Past experience has shown us that poor attendance results in lower school readiness rates (see program director for more information on readiness rates). For the protection of this school's contract with the State of Florida, your child will be monitored closely on attendance. **Our goal is to send your child to Kindergarten ready and eager to succeed.**

My signature verifies that I have read the VPK Attendance Policy and agree to comply with the policy. I understand that my child could be dismissed from the VPK program if I do not comply with this policy.

Signature: _____ Date: _____

