

Bronson, FL
October 10, 2017
6:00 p.m.

REGULAR SESSION

The School Board of Levy County met in Regular Session this 10th day of October, 2017 at 6:00 p.m. with Board Chairman Chris Cowart, Cameron Asbell, Brad Etheridge, Rick Turner, Paige Brookins and Board Attorney David Delaney present.

Adoption of Agenda: Paige Brookins moved to approve the agenda, second by Cameron Asbell, motion carried.

Welcome Visitors: Board Chairman Chris Cowart welcomed all the visitors and asked if anyone from the audience who would like to address the Board. There were none.

2017 Certificate of Achievement Awards: Superintendent Edison congratulated and recognized the 17 levy county students who achieved a perfect score on their FSAA Exam for the 2016-2017 school year, in the areas of social studies, reading, science or math. The students present were: BES – Coltan Bridges, Kristopher Lowe, Justice Phillips, Mina Zino, Douglas Tatham; CKS – Lane Forney; CMHS – Regan Hudson; NCMCS – Angela Porras; WES – Makenzi Harris, Braiden Muthard, Rosa Ramirez, Bryan Rosado, Cannon Sims, Aaron Zahradka, Emily Yount; WMHS – Austin Lake and Maggie Marie Knott.

Public Hearing for Naming of Chiefland Elementary School: Superintendent Edison informed the Board that during the recent SAC meeting at CES, some citizens made a nomination to name CES “Etter and Helen Hiers Usher Campus”. The SAC included parents, teachers, CES Principal, and community members. The Committee was please to name the facility Etter and Helen Hiers Usher Campus. Paige Brookins said they met with the family of Etter and Helen Hiers Usher, and they are very touched and honored to have the facility named after them. After discussion, Cameron Asbell moved to name the CES the “Etter and Helen Hiers Usher Campus”, second by Paige Brookins, motion carried.

Disability Awareness Week: Lindsay Legler, Principal of WMHS, introduced Tim Donald, a past WMHS student to talk about how he assists children to overcome barriers and working with at-risk students. Tim Donald shared his experiences after high school, of how he matured, learned discipline and respect, and how he uses his experiences to help other students become leaders. Dr. Rosalind Hall, Director of ESE / SS updated the Board on Disability Awareness Instruction. She gave statistics of students with disabilities in Levy County verses the state of Florida. Christy McElroy, CMHS Assistant Principal gave a PowerPoint Presentation of CMHS students who include students with disabilities into their programs; such as cheerleading, or escorting the football players onto the field. She said their motto is “One Mission, One Vision, One Goal”. Rhonda Stephenson, BES ESE Teacher assisted an ESE student, Kevin Edwards, 3rd Grade read a poem to the Board.

Grand Canyon University Presentation: Marla Hiers, Director of Personnel, introduced Curt Cotter, from Grand Canyon University. He gave an overview of programs offered through GCU, which can assist the employees of Levy County to become teachers. He said there is financial aid available.

Financial Condition Ratio Policy: Matthew McLelland, Director of Administration and Kim Lake, Director of Personnel, gave a PowerPoint Presentation to the Board about Fund Balance verses Financial Condition Ratio. They said the state of Florida requires at least 3% balance, but a healthy financial condition ration is 5% or above. Currently, Levy County School Board is 3.86%. After discussion, Paige Brookins moved to approve to advertise the Financial Condition Ratio Policy, second by Brad Ethridge, motion carried.

2017-18 Comprehensive Student Progression Plan (CSPP): Matt McLelland reviewed the changes and updates to the 2017-2018 CSPP. After discussion, Paige Brookins moved to approve the 2017-2018 CSPP, second by Rick Turner, motion carried.

2017-18 School Calendar Revision/Hurricane Make-up Days: Candace Dean, Assistant Superintendent shared the revised 2017-2018 School Calendar with the Board. She said the calendar had to be revised due to Hurricane Irma, and we needed to make up two calendar days. The new school days will be January 3 and 4, 2018. These days were originally no school days. After discussion, Cameron Asbell moved to approve the revised 2017-2018 school calendar, second by Paige Brookins, motion carried.

Insurance Presentation - Bids for RFP for ASO Fees (Administration of Health Insurance Claims Fees): Kalee Wade updated the Board about the insurance renewals. She said no change in the Dental and Vision coverage. No change to the HMO plan, but a 5% increase on the PPO rates, as listed below: (new monthly rates)

	Current:	New:
Emp. Only:	\$27.28	\$28.64
Emp. +1:	\$47.73	\$50.12
Emp. +2:	\$82.10	\$86.48

No change in rates with AFLAC. There is a 15% increase in the voluntary life insurance. No change in rates with Aetna (Long Term Disability), or American Public Life (Hospital Indemnity). After discussion, Cameron Asbell moved to accept the bids for RFP for ASO fees, seconded by Rick Turner, motion carried. Also after discussion, Brad Etheridge moved to approve the Florida Blue insurance Plan, second by Cameron Asbell, motion carried to remain with Florida Blue for insurance renewal.

Approval of Minutes: Brad Etheridge moved to approve the minutes of the September 18, 2017 Board meeting, second by Cameron Asbell, motion carried.

Consent Agenda: For just cause, Rick Turner asked “G(i) – Instructional Services: Contracts and/or Agreements” be pulled for discussion. After discussion, Rick Turner moved to approve the Consent Agenda, second by Paige Brookins, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. Kerry Blood, YTS Teacher, Elementary, *effective* September 18, 2017, *replacing* Donna Goodson-King.
2. Sandra Sanchez, WES Teacher, ESE, *resignation* from employment to *Participate in DROP*, *effective* September 1, 2017, and *ending* August 31, 2022.
3. Isis Moreira, Transportation Bus Aide, *effective* September 22, 2017, *replacing* Larry Foley, Jr.
4. Patricia Bishop, WMHS Teacher Aide, ESE, *resignation*, effective October 4, 2017, and *transfer leave* to Marion County School Board, original hire date August 30, 2015.
5. Paula Willis, WMHS Teacher, Art, *transfer* to YTS/CKS Teacher, Gifted / Art, *effective* September 25, 2017, *out-of-field* in Gifted and Elementary Ed., *new unit* Board approved July 24, 2017.
6. Michaelyn Gamble, WMHS Teacher, Art, *effective* September 25, 2017, *replacing* Paula Willis.
7. Marcus Lee McMahon, CMHS Teacher Aide, *effective* September 22, 2017, *vacancy*.
8. James Custer, CKS Custodian, *resignation*, effective October 6, 2017, and *payment* for any unused leave, original hire date September 6, 2016.

9. Jeff Gillespie, BMHS, PE Coach, *effective* September 28, 2017, *vacancy*.
10. Miranda L. Dodd, WMHS Teacher Aide, ESE, *effective* October 2, 2017, *vacancy*.
11. Lori Lesbott, WMHS Teacher Aide, ESE, *transfer* to WES Teacher Aide, ESE, *effective* October 2, 2017, *vacancy*.
12. Out-of-Field Assignments for the 2017-2018 school year:

Site	Employee	Certification	OOF Area(s)
JBES			
	Jennifer Martin	Elem. Ed. K-6; ESE K-12; Rdg. End.; ESOL Endorsement	Gifted

13. Kathleen Keim, YTS Teacher Aide, ESE, *change in funding effective* September 5, 2017, as follows:

From:	1000E 5100 0150 0111 11030	100%
To:	4210E 5200 0150 0111 40230 F2018	100%
14. Greg Dristiliaris, YTS Teacher Aide, ESE, *change in funding effective* September 5, 2017, as follows:

From:	1000E 5100 0150 0111 11030	100%
To:	4210E 5200 0150 0111 40230 F2018	100%
15. Heather Nemeth, BMHS Guidance Counselor / Graduation Coach, *effective* October 13, 2017, *replacing* Alyssa Raykovitz.
16. Shakari Lamb, WES Teacher Aide, ESE, *resignation*, effective September 29, 2017, original hire date August 20, 2015.
17. Kimberly Abrahantes, BES Teacher, 4th Grade, *effective* October 9, 2017, *vacancy*.

b) Professional Leave Requests:

1. **(Board Approved August 22, 2017)** – Florida Association of State Federal Educational Program Administrators (FASFEPA) Fall Forum, September 13-15, 2017, *amend dates to* October 4-6, 2017, Orlando, FL., travel expenses paid from the following accounts:

Project #42412 F2018:

 - Laura Klock, District Coordinator, Pre-K and Student Services
 - Michael Homan, District Coordinator, Title Programs
 - Anna Forde, District Grants Manager
 - Amanda Smith, District Secretary, Instructional Services

Project #40293 F2018:

 - Valerie Boughanem, District Coordinator, ESOL/ Testing
2. Florida Association for Media in Education (FAME) Conference, October 18-20, 2017, Orlando, FL., Registration Fees paid from school internal accounts, mileage, meals, and hotel paid by attendees, subs only cost to Board and paid from Project #11038, for the following:

CKS: Susan Penney, Media Aide
Lisa D. Smith, Teacher Aide, Elementary

3. Pamela A. White, WMHS Instructional Aide, Lab Manager, Future of Education Technology Conference (FETC), January 23-26, 2018, Orlando, FL., registration, mileage and meals paid from Project #10030, no cost to Board.
4. Florida School Finance Officers Association (FSFOA) Conference, November 13-17, 2017, Tampa, FL., travel expenses paid from Project #17500, for the following:

Kimberly Lake, District Director of Finance and Pamela D. Whitney, District Finance Officer
5. Joseph Wain, District Coordinator of Transportation, FLDOE Third Party CDL Tester Refresher, October 22-24, 2017, Tallahassee, FL., travel expenses paid from Project #17800.
6. John R. Lott, Jr., District Assistant Superintendent, Advancement Via Individual Determination District Leadership Training #5 (AVID ADL#5), March 15-16, 2018, Tampa, FL., hotel, mileage, and meals paid from Project #40270 F2018 and Project #14897.
7. Julia Oberst, District Coordinator, Food Nutrition Services, 2017 Florida School Nutrition Association / Power Buying Group Meeting Expo and Education Event, October 4-8, 2017, Daytona, FL., travel expenses paid from Project #41000.
8. Laura Klock, District Coordinator, Pre-K and Student Services, Florida Institute on Homeless and Supportive Housing (State Homeless Conference), November 1-2, 2017, Orlando, FL., registration fee, hotel, and meals paid from Project #40298 F2018.

c) Personal Leave Requests:

1. Jeneva Ramirez, WES Teacher Aide, ESOL, October 30, 2017 through January 8, 2018.

d) Military Leave Requests:

1. Lamar D. Asbell, Jr., District Maintenance Department, September 11-22, 2017.

e) Student Trip Requests:

1. **(Board Approved September 18, 2017)** - CMHS FFA, National FFA Convention, October 21-28, 2017, Indianapolis, IN., Chaperones Dallas Locke, Jeff and Cheryl Twombly, and Rebecca Horlocker, 10 students, two (2) rental vans, travel expenses paid from Project #15300. ***Amend to add*** four (4) students and Kelly Varnes, Chaperone.

2. FFA students to the Sunbelt Ag Expo, October 18, 2017, Moultrie, GA., subs paid from Project #15300, all other travel expenses paid from school internal accounts, for the following:

CKS: Chaperones Rachel Wetherington, Cody Wetherington, five (5) students, county van.

CMHS: Chaperones Dallas Locke, Matthew Dettloff, Kelly Varnes, Michelle Walker-Crawford, 50 students, Charter Bus.

3. **(Board approved September 18, 2017)** - BMHS FFA, National FFA Convention, October 24-28, 2017, Indianapolis, IN., Chaperones Marcia Smith, Brandi Cummings, Johnny Smith, four (4)

students, county van to airport, Commercial Airline, travel expenses paid from Project #15300, **amend** to delete county van and add private vehicle to airport.

4. CKS FFA Chapter Retreat to Cedar Key Lighthouse, October 13-14, 2017, Cedar Key, FL., chaperones Rachel Wetherington, Cody Wetherington, 12 students, walking and boat to the island, sub only cost to Board, paid from Project #15300, other expenses paid from FFA Internal Account.

f) **Administrative Services:**

1. Contracts and / or Agreements:
 - i. **(Board Approved Sept. 18, 2017) – Revised schedule due to Hurricane Irma - 2017-2018** Uniform Statewide Assessment Calendar.
 - ii. Diversified Executive Systems of Florida, LLC, (DESF) Letter Purchase Order (LPO) agreement between DESF and LCSB to provide an Interim Finance Officer Consultant from October 1, 2017 – March 31, 2018. (Attachment)

g) **Instructional Services:**

1. Contracts and / or Agreements:
 - i. 2017-2018 SY Agreement between Almon Gunter Motivates, Inc., and School Board of Levy County to conduct Motivational Presentations at BMHS, CMHS, WMHS, and LLA, (Discover Your Potential), August 14, 21, 28, September 11, 18, 25, October 2 and 9, 2017.

2. **FINANCE:**

1. General Fund Budget Summary Info and Financial Statements for September, 2017.
2. Budget Amendment 2-B

Superintendent’s Comments / Recommendations: Superintendent Jeffery R. Edison updated the Board on the Dual Enrollment registrations with University of Florida. He said we have students registered with UF from BMHS, CKS, and WHS. He said the books are on-line and PDF version. He updated the Board about the incident at BES with the student who need medical attention. He read a “Thank you” card from the parents thanking BES Principal, Cheryl Beauchamp and the staff. Mr. Edison reminded everyone about the Beast Feast on October 21, 2017, at 6:00 p.m., in Williston.

Board Comments: Cameron Asbell said all schools are having their homecoming games this week. He thanked everyone who purchased dinners and/or gave donations during the fundraiser for the student at BMHS. Brad Etheridge thanked the District Administrators for handling the difficult situations. Rick Turner congratulated two people in Levy County who continued their education and have advanced from para pros to teachers. He said it’s important to find ways to assist anyone who wants to continue their education to become teachers. He thanked Mr. Etheridge for providing the location again this for the Beast Feast. Mr. Turner thanked everyone for remembering A.C. Henderson and his family during this difficult time. Paige Brookins said the Board will provide clam chowder for the Beast Feast and the Gathering Table will donate the tea. Mrs. Brookins thanked the Superintendent for all the student presentations. She said they were great and enjoys seeing the students. Chris Cowart said after the student incident at BES, he visited the ESE classroom. He said it was very humbling to see students and staff assisting students to educate them, but most importantly is keeping them safe. He thanked Mrs. Cheryl Beauchamp for staying with the student at the hospital until parents could arrive. Mr. Cowart said Master Board training went very well. He said the Board learned they all have different perspectives, but work together to achieve the same goal.

There being no further business to come before the Board, the meeting was adjourned with the Board going into Executive Session.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Chris Cowart, Board Chairman